

Student Details			
Student No	<input type="text"/>		
Family Name	<input type="text"/>	Given Name/s	<input type="text"/>
ECU Course Title	<input type="text"/>		
Overseas Study Details			
<input type="checkbox"/> Exchange   OR <input type="checkbox"/> Study Abroad ** see declaration below			
Host Institution	<input type="text"/>	Commencement	<input type="text"/> <input type="text"/>
Host Country	<input type="text"/>	Duration	<input type="text"/>

ECU Credit Approval Details					
<i>Instructions on how to complete this section can be found on the reverse. If your units do not fit on one form, please use multiple forms, or provide written confirmation of approval from your Course Coordinator, along with the completed and signed form. We recommend you receive approval for more units than you may require to provide flexibility with your enrolment at your host institution.</i>					
Host Institution Unit Details			ECU Unit Details		
Host Unit Code	Host Unit Title	Host Credits (see overleaf)	ECU Unit Code / Elective Level	Credit Points	CC Approved
Comments:					
Course Coordinator's Name:			Signature:		Date:

Declaration			
<input type="checkbox"/> I understand credit towards my ECU degree will only be granted for host institution units that have been approved by ECU.			
** <input type="checkbox"/> I understand credit approved for Study Abroad studies is subject to the <u>Credit and Recognition of Prior Learning Procedures</u> and the credit may not be awarded on completion of the study if it is in breach of the procedures.			
<input type="checkbox"/> I authorise ECU to enrol or amend my enrolment in units dependent on approvals received.			
Student's Signature	<input type="text"/>	Date	<input type="text"/>
All enquiries and completed forms to be submitted to <a href="mailto:studyoverseas@ecu.edu.au">studyoverseas@ecu.edu.au</a>			

### Instructions for completing ECU Credit Approval Details

- **Student:** You must make a time to meet with your Course Coordinator to discuss your credit approval. Please take with you the following documents:
  - A copy of this form
  - An current course planner (available from the Student Hub – enquiries@ecu.edu.au)
  - The host University syllabus / unit outlines you wish to study
- **Course Coordinator:** Please see the table below and examples overleaf for assistance on how to complete this form in collaboration with the student.
- The purpose of this form is to facilitate student enrolment and processing of credit upon completion of overseas study.
- Credit can only be given for units that are part of the remaining units in your course planner.
- Students participating in ECU's Student Exchange program must be receiving credit for a full-time study load (minimum of 45 ECU credit points).
- The ECU Unit Code / Elective Level section must ONLY have either an ECU unit code listed OR a specified level of elective credit, ie. Level 1 Elective.
- If the student requires multiple host units to = one ECU unit, or vice versa, this must be indicated on the form. See examples on page 3.
- Approval of units is entirely at the discretion of the Course Coordinator.
- Any changes to approved units once you commence study at the host institute will require submission of a new Overseas Study Credit Approval form.

### Examples of credit systems in other countries / regions

Credit systems are *not* universal so this is intended to be used as a *guide* only and actual credit equivalency may depend on:

- individual host institution credit system;
- unit content equivalency; and
- credit being sought, ie core unit or elective unit.

Country/Region	Credit Point System	Values	ECU Equivalent
USA / Canada	Credit Points	3 - 4 credit hours per unit	15 Credit Points
Europe	European Credit Transfer System (ECTS)	7.5 credits	15 Credit Points
UK	ECTS (see <i>Europe</i> ) or Credit Points	20 credits	20 Credit Points
Germany	ECTS (see <i>Europe</i> ) or SWS (Semester Hours)	2 SWS per unit	3 - 4 Credit Points
Asia	There is no standardised credit point system across Universities in Asia. Credit approval should be based on unit content equivalency and full-time study requirement at host. If guidance is required please contact <a href="mailto:studyoverseas@ecu.edu.au">studyoverseas@ecu.edu.au</a> .		

**See page 3 for examples of how to complete the Overseas Study Credit Approval form based on Country/Region.**

### EXAMPLE 1: STUDY IN THE USA / CANADA

Host Institution Unit Details			ECU Unit Details		
Host Unit Code	Host Unit Title	Host Credits	ECU Unit Code / Elective Level	Credit Points	CC Approved
ENT314	Principles of Entrepreneurship	3	MAN3503	15	Yes
PHI102	Ethics and Society	3	Level 1 Elective	15	Yes
POL120	Comparative Politics	3	Level 3 Elective	15	Yes
MGT360	Developing Management Skills	3	MAN2120	15	No
<b>Comments:</b>	<i>MGT360 not approved, no equivalency to MAN2120</i>				

### EXAMPLE 2: STUDY IN THE UNITED KINGDOM

Host Institution Unit Details			ECU Unit Details		
Host Unit Code	Host Unit Title	Host Credits	ECU Unit Code / Elective Level	Credit Points	CC Approved
M25069	Issues in Product & Service Development	20	MKT3600	15	Yes
M34730	Data Visualisation and Storytelling	20	ADV3112	15	Yes
M33183	Transformative Marketing	20	ADV3426	15	Yes
	See Comments		Level 3 Elective	15	Yes
<b>Comments:</b>	<i>Approved to receive credit for ADV3112, ADV3426, MKT3600 and 1 x Level 3 Elective based on the completion of the 3 UOP modules listed above. If student fails one of the modules, credit only to be granted towards passed core unit/s and no elective.</i>				

### EXAMPLE 3: STUDY IN EUROPE (ECTS)

Host Institution Unit Details			ECU Unit Details		
Host Unit Code	Host Unit Title	Host Credits	ECU Unit Code / Elective Level	Credit Points	CC Approved
424012-B-6	Qualitative Research Methods	7.5	CSV3114	15	Yes
410126-B-5	Introduction to Research Methodology	7.5	Level 1 Elective	15	Yes
500190-B-6	Development of Personal Relationships	7.5	Level 1 Elective	15	Yes
<b>Comments:</b>					